

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

MINUTES

of a meeting of the Full Council held on
Monday 20th October 2025 at 7pm
in the Youth Room of the Institute

Present were:

Cllr Rob Astley Chair	Cllr Melvin Jones Vice Chair
Cllr Myfanwy Alexander	Cllr Jon Badger
Cllr Hazel Davies	Cllr Ian Davies
Cllr Gareth Jones	Cllr Mark Owen
Cllr Geraint Peate	Cllr Stephen Purser
Cllr Sam Webster	Cllr Paul Wixey

In attendance: Robert Robinson Town Clerk

76. Welcome by the Chair

The meeting received a welcome from the Chair.

77. Declarations of interest

There were declarations of interest recorded as follows:

Minute 85. Grant to the Institute – Cllrs H Davies, M Jones & S Purser.
(declared an interest as they are trustees of the Institute – took part in discussion but did not vote).

Minute 88.4 RBL consent - Cllr Sam Webster.

78. Public Question Time and Participation

There were no members of the public present at the meeting.

79. Minutes of the last meeting

The meeting considered and **APPROVED** the minutes of the last Full Council Meeting held on Monday 22nd September 2025.

Proposed by Cllr Paul Wixey and seconded by Cllr Myfanwy Alexander. The vote was unanimous.

80. Actions taken since last meeting

The meeting received a report on actions since the last meeting. It was noted that the posts at the end of Mount Field had been replaced, the sign in St Mary's Churchyard completed and the Cross back on the Lychgate.

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

81. Finance & Governance

81.1 Bank balances

The meeting noted the bank balances as of 30th September 2025 as follows:

Current account	£38,386.43
Deposit account	£63,138.41
Total cash	£101,524.84
VAT due	£1,248.54
Total available	£102,773.38

81.2 Management accounts

The meeting received the management accounts for the period to 30th September 2025. See appendix A to the minutes.

81.3 Orders for payment

The meeting considered and approved the orders for payment as set out at appendix B to these minutes.

Proposed by Cllr Sam Webster and seconded by Cllr Myfanwy Alexander. The vote was unanimous.

81.4 Draft Budget (2) for year ending 31st March 2027

The meeting considered the second draft budget for discussion.

After discussion it was agreed that a final budget should be presented at the November meeting and that it should include the following:

- a) An increase in council tax of £6.70p per annum
- b) An increase in grant aid provision to £75,00.
- c) An allowance for special projects of £20,000.

Approval to the full budget will be completed at the November meeting of the Council including the setting of the precept.

81.5 Democracy & Boundary Commission annual report

The meeting received the report on the above setting out the allowances for Town and Community Councils relating to the 2026-2027 financial year.

81.6 Emails

The council is to switch over to its .gov address for emails from the next meeting. Some councillors have not entered the codes needed to set up their councillor addresses. To aid these councillors will be asked to attend at 6.30pm on 17th November so that they can be set up then.

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

81.7 Grants committee

Consideration to a grants committee to make recommendations to full council is to be considered.

82. Bylaws

82.1. Bylaw approval

The meeting considered and approved the bylaws as presented and included in the agenda papers.

Proposed by Cllr Stephen Purser and seconded by Cllr Myfanwy Alexander. The vote was unanimous.

82.2 Signage

Following approval of the bylaws the council is to take forward new signage at Mount Field, and Deri Woods/Goat Field reflecting the new bylaws. The draft signs are to be available for the next meeting.

83. Planning application

P/2010/0890 Site Address: Land At Esgair Cwmowen, Nr Carno, Powys, Land At Esgair Cwmowen, Nr Carno, Powys,

Windfarm development comprising eleven wind turbines (installed capacity of up to 37.95 MW), anemometer mast, substation & control building, site entrance, new & improved access tracks and all associated building and engineering operations and landscaping together with highway improvements.

The planning office of Powys County Council has informed us to that the application, detailed above, has been called in for determination by the Welsh Ministers. The application will be determined by the Planning Inspectorate by the Inquiry procedure. The council noted the information.

84. Banwy Industrial Estate Asset Transfer

The members considered the initial report from the Town Clerk on this asset transfer proposal. The report set out the procedure for taking an asset transfer and included the response to questions raised from Powys County Council.

The council was asked for an in principle decision based on this report.

The council **AGREED** to progress to the next stage. Proposed by Cllr Gareth Jones and seconded by Cllr Hazel Davies. The vote was nine for the proposal and three against.

The Town Clerk will now progress with the required reports to allow an asset transfer to take place.

85. Grant application

The meeting received an application for a grant from The Institute to help with a replacement oil tank to serve the boiler providing heating to the building.

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

After discussion it was **AGREED** to donate the new tank and effect removal of the old one.

Proposed by Cllr Melvin Jones and seconded by Cllr Ian Davies. The vote was unanimous.

86. County Councillor report

The meeting received a report from the county councillor regarding Powys County Council activity from Cllr Gareth Jones. Particular subjects of note were:

- a) Road closures affecting the centre of town for the installation of new electric cables.
- b) Speed humps in Watergate Street.
- c) Buses and the later timetabled services in the day.

87. Town Clerk's report and correspondence

The meeting received a report from the Town Clerk on general matters and correspondence for this meeting as follows

87.1 Letter from Merched y Wawr

The meeting received a letter from the Welsh Language Society seeking a grant to support a local event.

The meeting **AGREED** to make a grant of £200.00

87.2. Letter Welshpool Town Council dog orders

A letter had been received from Welshpool Town Council regarding seeking support for a blanket People and Places Order regarding dogs and recreation grounds. The Town Clerk informed the meeting that legislation for such orders is on limited land only and only for a short period of time. It was agreed that no action be taken.

87.3 Letter regarding grant for St David's Day 2026

A letter from Welsh Government has been received suggesting grant aid for St David's Day events in 2026. Applications are due to be submitted by 14th November. Cllr Myfanwy Alexander will discuss an idea with Cllr Gareth Jones and let the Town Clerk know if an application from the Town Council is needed.

88. RBL and church poppies

The meeting noted that the poppy blanket in the churchyard was pegged down on council land. The members **AGREED** to give retrospective consent subject to:

- i) The council being indemnified against any claims arising out of the blanket.
- ii) The confirmation of insurance via the RBL.
- iii) A copy of the risk assessment to be passed to the Town Clerk.

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

89.. Date of the next meeting

The meeting noted the date of the next meeting which is to be Monday 17th November 2025 at 7pm in the Youth Room of the Institute.

90. Actions to be taken forward

Item	Details
Minutes	Prepared draft minutes and circulate to members – publish 7 days later
Minutes	Publish September minutes
Accounts	Prepare budget for November meeting
Payments	Complete payments as per approved list
Emails	Prepare for change to .gov emails by all
Bylaws	Send copy of approved bylaws to PCC
Signage	Prepare signage plan for Deri Woods and Mount Field.
Asset Transfer	Complete due diligence paperwork for asset transfer.
Grants	Inform groups who have been awarded grants
Grants	To complete grant aid form when project identified
Churchyard	Gain confirmation from RBL of insurance and risk assessment and grant approval for churchyard use.

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

APPENDIX A

LLANFAIR CAEREINION TOWN COUNCIL										ANNUAL ACCOUNTS - YEAR TO 31st March 2026									
MONTHLY INCOME & EXPENDITURE SUMMARY																			
INCOME	BUDGET	Budget T/D	ACTUAL	April	May	June	July	August	September										
Precept	53,900.00	35,934.00	35,934.00	17,968.00		0.00	0.00	0.00	0.00	0.00	17,966.00								0.00
Burial Services	4,000.00	2,000.00	2,955.46	865.00		290.00	200.00	355.46		355.46	1,245.00								0.00
Street Scene	5,000.00	0.00	0.00	0.00		0.00	0.00	0.00		0.00	0.00								0.00
Recreational	10.00	0.00	0.00	0.00		0.00	0.00	0.00		0.00	0.00								0.00
Mount Field	410.00	0.00	0.00	0.00		0.00	0.00	0.00		0.00	0.00								0.00
Deri Woods	2,000.00	2,000.00	2,000.00	2,000.00		0.00	0.00	0.00		0.00	0.00								0.00
Administration	400.00	0.00	516.24	0.00		0.00	266.96	0.00		0.00	0.00								249.28
Publicity/Events	750.00	0.00	0.00	0.00		0.00	0.00	0.00		0.00	0.00								0.00
Projects	5,000.00	0.00	0.00	0.00		0.00	0.00	0.00		0.00	0.00								0.00
Grants	0.00	0.00	0.00	0.00		0.00	0.00	0.00		0.00	0.00								0.00
Community	3,250.00	100.00	92.38	0.00		0.00	0.00	92.38		92.38	0.00								0.00
Total	74,720.00	40,034.00	41,498.08	20,833.00	290.00	466.96	447.84	19,211.00	249.28										
EXPENDITURE	BUDGET	Budget T/D	ACTUAL	April	May	June	July	August	September										
Burial Services	7,975.00	3,555.00	3,986.71	388.22		833.32	483.95	368.12		368.12	424.85								1,488.25
Street Scene	6,700.00	3,600.00	3,618.20	475.87		879.63	382.71	816.20		816.20	744.01								319.78
Recreational	3,000.00	1,500.00	896.23	210.06		187.33	87.33	87.33		87.33	236.85								87.33
Mount Field	6,625.00	3,150.00	1,931.38	298.00		298.00	298.00	298.00		298.00	441.38								298.00
Deri Woods	6,425.00	5,000.00	6,138.36	5,618.54		204.70	280.12	0.00		0.00	35.00								0.00
Administration	20,501.00	10,745.50	10,586.81	2,217.42		2,383.42	1,476.26	1,208.33		1,208.33	2,379.05								922.33
Publicity/Events	7,400.00	3,260.00	2,846.51	188.00		2,044.01	339.50	0.00		0.00	275.00								0.00
Projects	6,000.00	500.00	0.00	0.00		0.00	0.00	0.00		0.00	0.00								0.00
Grants	3,350.00	1,000.00	2,159.13	0.00		0.00	0.00	2,054.13		2,054.13	105.00								0.00
Community	4,720.00	2,445.00	1,691.70	325.33		222.10	238.57	221.90		221.90	311.90								371.90
Section 137	18.00	0.00	0.00	0.00		0.00	0.00	0.00		0.00	0.00								0.00
Total	72,714.00	34,755.50	33,855.03	9,721.44	7,052.51	3,586.44	5,054.01	4,953.04	3,487.59										
Balance	2,006.00	5,278.50	7,643.05	11,111.56	-6,762.51	-3,119.48	-4,606.17	14,257.96	-3,238.31										
VAT			2,703.92	1,343.88	210.61	262.82	238.30	299.88	348.43										
CHECK = 0				0.00	0.00	0.00	0.00	0.00	0.00										

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

BANKING CHECKS										
			April	May	June	July	August	September		
BANKING	START		26,907.92	41,675.60	34,702.48	31,053.22	26,208.75	42,222.45		
			62,622.17	62,622.17	62,622.17	62,889.13	62,889.13	62,889.13		
			89,530.09	104,297.77	97,324.65	93,942.35	89,097.88	105,111.58		
END			41,675.60	34,702.48	31,053.22	26,208.75	42,222.45	38,386.43		
			62,622.17	62,622.17	62,889.13	62,889.13	62,889.13	63,138.41		
			104,297.77	97,324.65	93,942.35	89,097.88	105,111.58	101,524.84		
			DIFFERENCE	-14,767.68	3,382.30	4,844.47	-16,013.70	3,586.74		
SUMMARY	INCOME	41498.08	20,833.00	290.00	466.96	447.84	19,211.00	249.28		
		5000.00	DEBTORS	0.00	0.00	0.00	0.00	0.00		
		2055.62	VAT	0.00	0.00	0.00	2,055.62	0.00		
		41498.08	TOTAL	25,833.00	466.96	447.84	21,266.62	249.28		
EXPENDITURE		33855.03	GENERAL	7,052.51	3,586.44	5,054.01	4,953.04	3,487.59		
		0.00	Town Trail	0.00	0.00	0.00	0.00	0.00		
		0.00	Last yr chq	0.00	0.00	0.00	0.00	0.00		
		2703.92	VAT	1,343.88	210.61	262.82	238.30	348.43		
		36558.95	TOTAL	11,065.32	3,849.26	5,292.31	5,252.92	3,836.02		
			DIFFERENCE	14,767.68	-6,973.12	-3,382.30	-4,844.47	-3,586.74		
			CHECK = 0	0.00	-0.00	0.00	0.00	-0.00		
			OK	OK	OK	OK	OK	OK		

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

APPENDIX B

AUTH	CHEQUE PAID TO	SECTION	DETAILS	NET	VAT	GROSS
1972LGA	101879 WPG	PUBLICITY	CHRONICLE	192.00	0.00	192.00
1972LGA	101880 NOT ISSUED					
1972LGA	101881 MORGANS	ADMIN	PAYROLL	280.00	56.00	336.00
1972LGA	101882 G PEATE	BURIALS	CEMETARY PLANTS	115.62	0.00	115.62
	101883 CANCELLED					
1972LGA	101884 ROB ISAAC	STREET SCENE	TOILET ROLL HOLDERS	70.00	0.00	215.00
		CHAPEL OF R	HEDGES AND GARDENS	80.00		
		GOAT FIELD	STRIMMING	35.00		
		PLAYGROUND	HEDGE OVER PATH/GDN WASTE	30.00		
1972LGA	101885 THE INSTITUTE	ADMIN	HALL RENTAL	90.00	0.00	90.00
1972LGA	TRANS HSBC	ADMIN	BANK CHARGES	13.00	0.00	13.00
1972LGA	SO R HOUGHTON	STREET SCENE	CLEANING	250.00	0.00	250.00
1972LGA	DD BRITISH GAS	BURIALS	COR ELECTRIC	46.85	0.00	46.85
1972LGA	SO BRIDGEN CONTR	BURIALS	GRASS CUTTING	298.00	136.67	820.00
1972LGA		MOUNT FIELD	GRASS CUTTING	298.00		
1972LGA		PLAYGROUND	GRASS CUTTING	87.67		
1972LGA	SO INSTITUTE	ADMIN	OFFICE RENT	108.33	0.00	108.33
1972LGA	DD BRITISH GAS	STREET SCENE	TOILET ELECTRIC	62.87	3.14	66.01
1972LGA	SO R ROBINSON	ADMIN	SALARIES	711.00	0.00	711.00
1972LGA	SO M EVANS	COMMUNITY	SALARIES	221.90	0.00	221.90
1972LGA	TRANS HSBC	ADMIN	BANK CHARGES	22.00	0.00	22.00
1972LGA	101886 PCC	RECREATION	PLAYGROUND INSPECTION	49.68	0.00	49.68
	101887 CANCELLED					
1972LGA	101888 BENTONS	BURIALS	COR COOLING SERVICE	45.00	9.00	54.00
1972LGA	101889 THE INSTITUTE	ADMIN	HALL RENTAL	150.00	0.00	150.00
1972LGA	101890 GALLAGHER INSURANCE	DERI WOODS	INSURANCES	715.04	0.00	715.04
1972LGA	101891 GOVERSURE	PUBLICITY	EMAIL ADDITION	18.00	3.60	21.60
1972LGA	101892 R ROBINSON	ADMIN	OFFICE SUPPLIES	165.71	21.12	186.63
		DERI WOODS	DOG POO BAG SUPPLIES	101.98		
		MOUNT FIELD	BIN KEY	3.57		